

Minutes of the IQAC Meeting 30.6.2022

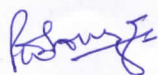
A meeting was held in the IQAC Room at 1.00 PM on 30.6.2022. The meeting was chaired by Dr. K.T. Thomas, Principal of the College.

Dr. Advait Bhagade, IQAC Coordinator, after expressed thanks to all members for their unstinted cooperation in the work related to addressing the DVV queries. He expressed that the SSR would soon be approved by NAAC and a mail to that effect would be received. He said that the quantitative metrics would be evaluated by a software, whereas the qualitative metrics would be evaluated by a NAAC Peer Team. While he hoped that the College would get a good score in the quantitative part, simultaneously the staff should prepare for the qualitative aspect of the accreditation process.

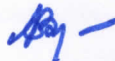
Principal Dr. K.T. Thomas said that the present IQAC would be busy with this work, but other quality assurance work should not be hindered. He pointed out that the AQAR for the session 2021-22 was yet to be submitted. Dr. Bhagade requested the Principal to give the responsibility to a member who would be able to lead the subsequent IQAC. Accordingly, after deliberation, the responsibility of compiling the next AQAR, under guidance of Dr. Bhagade as and when required, was given to Dr. Ashwini Paradkar. Dr. Paradkar was instructed by the Principal to form a team to help her with the task.

Dr. Bhagade thanked the Principal and ended the meeting with a formal vote of thanks..

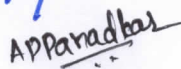
Fr. Praveen D'Souza, Member



Mrs. Soma Banerjee, Member



Dr. Ashwini Paradkar, Member



Mr. Biju A., Member

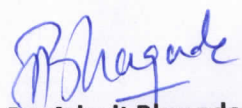


Mr. Rojo John, Member

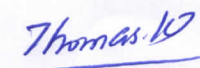


Dr. Purabi Bhattacharya, Member




Dr. Advait Bhagade
IQAC Coordinator




Dr. K.T. Thomas
Chairman, IQAC

Action taken Report for meeting held on 30.6.2022

The NAAC portal as well as mail were checked on a daily basis for updates on the accreditation process.

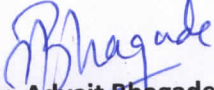
HODs were instructed to keep departmental records updated.

Work for AQAR 2021-22 was initiated by Dr. Paradkar and her team.

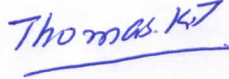
A query was posted on NAAC portal regarding the status of SSR approval. The reply received was to check the portal regularly for updates.

Mail from NAAC was received on 28.10.2022 stating that the College had passed the prequalifier and the SSR had been approved.

An online meeting was held on Sunday 30.10.20.22 to discuss the further course of action.


Dr. Advait Bhagade
IQAC Coordinator




Dr. K.T. Thomas
Chairman, IQAC

Minutes of the IQAC Meeting 31.10.2022

A meeting was held in the IQAC Room at 11.00 AM on 31.10.2022. The meeting was chaired by Dr. K.T. Thomas, Principal of the College.

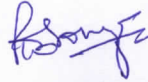
Dr. Advait Bhagade, IQAC Coordinator, welcomed all members and informed them that subsequent to the SSR having been approved, balance payments for the accreditation process had been made to the NAAC. He told the members that date ranges for onsite peer team visit: 9-10 December, 13-14 December and 16-17 December 2022 had been suggested to the NAAC for the Peer Team Visit. Also, other formalities such as details for logistics of the Peer Team had been provided online.

Dr. K.T. Thomas, Principal, said that various committees should be formed for division of work to oversee the Peer Team Visit. Further, the Committees should meet frequently to discuss the progress of work allotted to them.

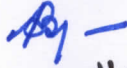
Dr. Bhagade informed that an approved copy of SSR had to be provided on the College website as soon as it became available. Also, other minor updations were required on the College website. Dr. Thomas said that a committee would be formed especially for this work.

Dr. Bhagade thanked the Principal and ended the meeting with a vote of thanks.

Fr. Praveen D'Souza, Member



Mrs. Soma Banerjee, Member



Dr. Ashwini Paradkar, Member



Mr. Biju A., Member

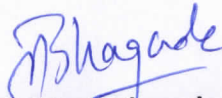


Mr. Rojo John, Member

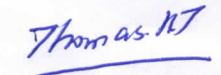


Dr. Purabi Bhattacharya, Member




Dr. Advait Bhagade
IQAC Coordinator



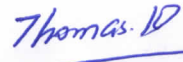

Dr. K.T. Thomas
Chairman, IQAC

Action taken Report for meeting held on 31.10.2022

- Committees were formed for overseeing the Peer Team Visit.
- The staff members were apprised of the developments in a staff meeting held on 1.11.2022. they were exhorted to work in a positive and united spirit for the upcoming Peer Team Visit.
- The approved SSR was uploaded on the College website.
- Various committee meetings were held frequently and work done as per discussed and decided.


Dr. Advait Bhagade
IQAC Coordinator




Dr. K.T. Thomas
Chairman, IQAC

ST. FRANCIS DE SALES COLLEGE NAGPUR, MAHARASHTRA, INDIA

*(Affiliated to Rashtrakant Tukadoji Maharaj Nagpur University (RTMNU),
Nagpur, Maharashtra, India)*

Interaction with Members of St. Aloysius College (Autonomous), Jabalpur, Madhya Pradesh

A meeting of IQAC members the Rev. Fr. Vazhan Arashu (Principal, St. Aloysius College (Autonomous), Jabalpur, Madhya Pradesh) and Dr. Siby Samuel (IQAC coordinator St. Aloysius College (Autonomous), Jabalpur, Madhya Pradesh) was held from on 02-01-2023

Agenda

- ✓ Analysis of NAAC peer team report.
- ✓ Addressing the issues related to the lower grade given for different qualitative matrixes in the SSR.

Members Present

- ✓ Rev. Fr. Anthony D'Soza
- ✓ Dr. K.T. Thomas
- ✓ Fr. Praveen D'Sousa
- ✓ Mr. Biju A.
- ✓ Dr. Sarika Gurao
- ✓ Dr. Susan John
- ✓ Dr. Ashwini Paradkar
- ✓ Mr. Rojo John
- ✓ Dr. Shireen Iqbal
- ✓ Dr. Manu Jose

The meeting began with the welcome address by the Rev. Fr. Anthony D'Soza followed by the presentation by Dr. Advait Bhagade about the self-study report (SSR) of assessment Cycle IV of the college. The score obtained for both qualitative and quantitative matrixes is analyzed by the expert team from the St. Aloysius College (Autonomous), Jabalpur,

Thomas
Principal
St Francis de Sales' College
Nagpur.



Madya Pradesh. Some of the observations and recommendations made by the external members were

- ✓ Include the student members also for IQAC interaction
- ✓ Transparency in Internal assessment –options for the students for grievances
- ✓ Improve the ICT facilities –upload the recorded classes
- ✓ Include the Add-on courses
- ✓ Analysis of course outcome
- ✓ Student-centric methods
- ✓ Annual plan based on the criteria
- ✓ Activities to improve gender equity
- ✓ 'Theme'- for every year and activities are based on that
- ✓ Discipline-Teaching-Educational ambience
- ✓ Innovation and incubation centre
- ✓ Change the name of the different cells operating in the college
- ✓ The purchase committee and library committee



Fr. Praveen D'Souza

Coordinator, IQAC



Dr. K. T. Thomas

Chairman, IQAC


Principal
St Francis de Sales' College
Nagpur.



Action Taken Report for the Meeting held on 02-01-2023

- MoUs were signed with higher education institutions in India for collaborative quality enhancement activities.
- Transparency in the internal assessment valuation process through publishing the marks to the student group allowing grievances and correcting the internal marks accordingly.



Fr. Praveen D'Souza

Coordinator, IQAC



Dr. K. T. Thomas

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Nagpur, Maharashtra, India)*

IQAC Meeting

The meeting of the IQAC held on 09/03/2023, in the Seminar hall at 1.00 PM discussed the following

Agenda

- Action plan from each criteria of SSR by the criteria Coordinators

Members Present

- Rev. Fr. Anthony D'Soza
- Fr. Praveen D'Sousa
- Fr. Jojappa Polishetti
- Rev. Fr. Simon Dominic
- Fr. Sebastiraj Arul
- Mr. Biju A.
- Dr. Sarika Gurao
- Dr. Susan John
- Mr. Rojo John
- Dr. Manu Jose
- Dr. Shireen Iqbal

The meeting began with a general introduction by the IQAC coordinator about the importance of preparing an action plan for the current and coming academic years. It was followed by the presentation by each criteria coordinator.

- Introduction of certificate courses
- Special program for advanced and slow learners-policy document

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Principal
St. Francis de Sales' College
Nagpur.



- Transparent internal assessment mechanism – policy document
- Importance of attaining POs, COs, and CSOs.
- Increase the number of computers and ICT facilities
- Feedback analysis to be improved
- Preparing strategic / perspective plan
- Preparation of policy documents for different aspects/activities of the college.
- System for water conservation
- Green audit, energy audit



Fr. Praveen D'Souza

Coordinator, IQAC



Dr. K. T. Thomas

Chairman, IQAC


Principal
St. Francis de Sales' College
Nagpur.



Action Taken Report for the Meeting held on 09-03-2023

- From the suggestions of NAAC assessment Cycle IV, a strategic / perspective plan for the college is developed.
- The introduction of various certificate courses will be executed from the academic year 2023-24.



Fr. Praveen D'Souza

Coordinator, IQAC



Principal
St. Francis de Sales' College
Nagpur.



Dr. K. T. Thomas

Chairman, IQAC