YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	St. Francis De Sales College
• Name of the Head of the institution	Dr. Sanjay B. Sarwe
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07122511354
• Mobile no	9970313706
• Registered e-mail	sanjay11548@sfscollegengp.in
• Alternate e-mail	sfs_college@yahoo.com
• Address	Seminary Hills
• City/Town	Nagpur
• State/UT	Maharashtra
• Pin Code	440006
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	Grants-in aid
• Name of the Affiliating University	Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur

• Name of the IQAC Coordinator	**Fr. Praveen D'Souza**
• Phone No.	**07122511354**
• Alternate phone No.	**9975708155**
• Mobile	**8830780439**
• IQAC e-mail address	**quality.sfscollege@gmail.com**
• Alternate Email address	**praveendop@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	**https://www.sfscollege.edu.in/wp-content/uploads/2024/05/AQAR-2022-23_FINAL.pdf**
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	**https://www.sfscollege.edu.in/wp-content/uploads/2023/12/SFS-Academic-Calendar-2023-24.pdf**

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**76**	**2004**	**08/01/2004**	**07/01/2009**
Cycle 2	**A**	**3.14**	**2009**	**31/12/2009**	**30/12/2014**
Cycle 3	**A**	**3.23**	**2015**	**14/09/2015**	**13/09/2020**
Cycle 4	**B+**	**2.64**	**2022**	**20/12/2022**	**19/12/2027**

6.Date of Establishment of IQAC	**24/01/2007**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	**View File**
9.No. of IQAC meetings held during the year	**6**
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Academic Monitoring

National Conference (15.01.2024)

Applying for B.Sc. Data Science Programme	
Add on courses	
Organising Co-curricular events	

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Organising National Conference	Successfully organised
Conducting add-on courses	Completed successfully with 636 student participation
To apply for B.Sc. Data Science Programme	Programme granted by the University
New Computer Lab	Plan implemented
Renovation of Chemistry Lab	Successfully carried out
Infrastructure Augmentation	Achieved

13. Whether the AQAR was placed before statutory body? | **Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Development Council	22/10/2024

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	15/02/2024

15. Multidisciplinary / interdisciplinary

The institution offers a wide array of programmes across three faculties: Arts, Commerce, and Science, fostering a diverse academic environment. In the Arts faculty, students can explore subjects such as: Languages and Literature: English, and Hindi Social Sciences and Humanities: History, Political Science, Philosophy, Economics, and Sociology In the Science faculty, a comprehensive selection of disciplines is available, including: Pure and Applied Sciences: Mathematics, Physics, Chemistry, Electronics, and Computer Science Life Sciences: Biochemistry, Biotechnology, Botany, and Zoology Information Technology: Computer Science and IT To enrich the academic experience, the institution is actively working towards adopting a multidisciplinary approach and introducing an interdisciplinary curriculum. This forward-thinking direction emphasizes integration across disciplines, equipping students with the skills needed to address complex global challenges. These initiatives are contingent upon the approval of the affiliating university. Additionally, the institution offers Master's programmes in Biotechnology, Chemistry, Mathematics, Physics, Computer Science, and English. This expansion underscores the commitment to providing holistic and meaningful learning experiences, bridging undergraduate and postgraduate studies for comprehensive academic development.

16. Academic bank of credits (ABC):

The institution is affiliated with RTM Nagpur University and adheres to the university's evaluation system and result declaration process. Currently, postgraduate courses operate under a credit-based system. In alignment with the principles of the National Education Policy (NEP) 2020, particularly the

concept of the Academic Bank of Credits (ABC), the university may transition to the ABC system. This change is crucial for keeping pace with the evolving educational landscape envisioned in the NEP, enabling flexibility and fostering lifelong learning opportunities for students.

17.Skill development:

SFS College is committed to fostering skill development and creating pathways for translating these skills into entrepreneurial opportunities. The institution has established Memorandums of Understanding (MOUs) with various organizations in fields such as software development, data science, IT, and networking. These collaborations aim to equip students with industry-relevant competencies. Moving forward, the institution is dedicated to furthering its commitment to the National Education Policy (NEP) by forging additional MOUs and offering more certificate courses. This strategic initiative is designed to promote entrepreneurship, enhance employability, and align with the NEP's vision of skill-based education and innovation-driven learning.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

While English serves as the primary medium of instruction at the institution, the diverse linguistic backgrounds of students are acknowledged and respected. To enhance comprehension and engagement, teachers often supplement their lessons with explanations in Hindi and Marathi, the widely spoken regional languages. The institution is deeply committed to preserving and promoting India's rich cultural heritage and traditions. Teachers embrace a holistic mentoring philosophy, treating all students as their own wards and providing individualized guidance to help them navigate their academic and personal growth. In line with its mission to offer a well-rounded education, the institution encourages students to explore online learning platforms such as Swayam, eShiksha, NPTEL, and NDL. To further integrate the Indian Knowledge System (IKS) into the curriculum, an online course on IKS will be introduced in the upcoming academic year under the strategic leadership of the IQAC. This initiative is designed to enrich the educational experience, foster a deeper appreciation for India's intellectual and cultural legacy, and reinforce the institution's commitment to continuous improvement and innovation.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution is committed to implementing Outcome-Based Education (OBE), with clearly defined programme and course outcomes that are readily accessible on its website. These outcomes prioritize not only academic excellence but also the holistic development of students, equipping them to make independent decisions and pursue diverse career paths, including entrepreneurship, employment, higher studies in India and abroad, and research. To achieve these objectives, the institution has established specialized cells and committees that actively contribute to student growth: Moral and Intellectual Development: Initiatives are in place to cultivate ethical values and critical thinking among students. Skill Development and Entrepreneurship: Dedicated programmes provide students with creative and practical skills, enabling them to earn and explore entrepreneurial opportunities. Empowerment and Leadership: Activities are organized to empower students, especially girls, through training and skill enhancement. Training and Placement: The institution provides focused guidance on career planning, internships, and job placements. Academic Excellence and Research: Support is offered to students for higher learning, competitive exams, and research projects. In addition, the NCC promotes physical fitness and discipline, while the NSS encourages social responsibility and community engagement through various outreach activities. This comprehensive approach ensures students graduate with the knowledge, skills, and values necessary to thrive in a dynamic and interconnected world, embodying the core principles of outcome-based education.

20.Distance education/online education:

The institution has consistently delivered conventional courses in line with the guidelines of the affiliating university. Recognizing the growing demand for flexible learning opportunities, significant efforts have been made to develop e-resources, culminating in the creation of a robust e-repository. While the institution has not yet ventured into offering education in the distance mode, it has successfully conducted several certificate courses in the past. These initiatives have provided valuable experience and insights into delivering structured and accessible learning. The groundwork laid through the development of e-resources and the expertise gained in certificate course delivery positions the institution to explore distance education and online learning in the future. This strategic direction aligns with the evolving educational landscape and aims to cater to the diverse learning needs of students.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	412

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	1721

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	290

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	435

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	48

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	0

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1 Total number of Classrooms and Seminar halls	**39**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**456.31**
4.3 Total number of computers on campus for academic purposes	**352**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The institution maintains a robust academic framework. An annual academic calendar and handbook guide the curriculum delivery process, which involves a multifaceted approach encompassing classroom teaching, projects, assignments, seminars, guest lectures, workshops, and field visits. ICT tools are integrated to enhance learning. Regular internal assessments evaluate student progress, including unit tests, assignments, and preliminary examinations. Teachers meticulously plan their lessons, document them in daily diaries, and review them by HODs and the principal. Student attendance is factored into assessments. Bridge courses facilitate a smooth transition from pre-university to university level. The institution fosters open communication with parents/guardians through regular meetings. Student, parent, and alumni feedback are sought and analysed for continuous improvement. Rigorous internal and external academic audits ensure adherence to quality standards.The institution maintains a robust academic framework. An annual academic calendar and handbook guide the curriculum delivery process, which involves a multifaceted approach encompassing classroom teaching, projects, assignments, seminars, guest lectures, workshops, and field visits. ICT tools are integrated to enhance learning. Regular internal assessments evaluate student progress, including unit tests, assignments, and preliminary examinations. Teachers meticulously plan their lessons, document them in daily diaries, and review them by HODs and the principal. Student attendance is factored into assessments. Bridge courses facilitate a smooth transition from pre-university to university level. The institution fosters open communication with parents/guardians through regular meetings. Student, parent, and alumni feedback are sought and analysed for continuous improvement. Rigorous internal and external academic audits ensure adherence to quality standards.

File Description	Documents
Upload relevant supporting document	**[View File](#)**
Link for Additional information	**https://www.sfscollege.edu.in/cells-associations/**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar, aligned with the affiliating university's schedule, ensures adequate adherence to timelines. It outlines the schedule for continuous internal evaluation, including two unit tests per semester and a

final preliminary examination. The calendar also incorporates provisions for co-curricular activities like subject association inaugurations, guest lectures, field visits, extracurricular activities such as extension activities, sports, exhibitions, and the annual gathering. Teaching plans and their daily note recordings enable the Principal and HODs to monitor curriculum delivery progress and ensure adherence to the calendar. Furthermore, the calendar provides essential information for students, such as the college motto, flag, and anthem, details about the management, cells, and associations, and the names of staff members.

File Description	Documents
Upload relevant supporting document	**View File**
Link for Additional information	**https://www.sfscollege.edu.in/academic-calendar/**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	**View File**
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

13

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**View File**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

16

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**View File**
List of Add on /Certificate programs (Data Template)	**View File**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

633

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution has been catering to crosscutting issues in line with its noble motto, 'Truth and Love'. Various cells under the IQAC are active to address these issues. The Ethics to be followed by students are stated on the website as Code of Conduct for students. The Code of conduct of the staff members has also been codified as a document. The SHAKTI cell is active in addressing issues relevant to gender. The ANTARANG Cell addresses issues of human values and conducts a value education lecture series for all students annually. CDRESS conducts annual conferences and workshops on dialogue between religion, education, science, and society. The PRAKRITI and SEVA Cells are active in implementing environmental sustainability through special environmental science lecture series in college, and tree plantation, cleanliness, and related issues both in college and as extension activities. The UDAAN Cell, looking after Training and Placement, imbibes the required personality traits and business etiquette in the students as professional ethics. Human Values are also nurtured through extension activities by students by giving free tuitions.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

412

File Description	Documents
Any additional information	**View File**
Programme / Curriculum/ Syllabus of the courses	**View File**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**View File**
Institutional Data in Prescribed Format	**View File**

1.3.3 - Number of students undertaking project work/field work/ internships

134

File Description	Documents
Any additional information	**View File**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**View File**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://www.sfscollege.edu.in/wp-content/uploads/2022/11/Strategic-Plan-And-Deployment.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**View File**
Any additional information	**View File**

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	**View File**
URL for feedback report	https://www.sfscollege.edu.in/wp-content/uploads/2022/11/Strategic-Plan-And-Deployment.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

763

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**View File**

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

399

File Description	Documents
Any additional information	**View File**
Number of seats filled against seats reserved (Data Template)	**View File**

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Student Induction Programme introduces newly admitted students to college life and institutional resources. Bridge Courses connect students' prior knowledge to foundational concepts for future studies.

Slow and Advanced Learners are identified based on their performance in the first unit test and class involvement.

For Advanced Learners: They participate in intra and inter-collegiate competitions, seminars, and leadership activities like compering events. They are guided to use library resources, e-learning platforms (SWAYAM, NPTEL), and provided with question banks. Advanced learners are recognized on Awards Day, motivating peers to excel.

For Slow Learners: Support includes remedial classes, peer mentoring by advanced learners, personalized feedback, and question banks for exams. Teachers provide individual attention and encouragement to improve academic performance.

These programmes aim to foster inclusivity and holistic development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	**View File**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1721	72

File Description	Documents
Any additional information	**View File**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution employs diverse student-centric methods to enhance the learning experience, focusing on experiential, participative, and problem-solving methodologies.

Experiential Learning: Students connect theoretical knowledge from classrooms with practical applications during laboratory experiments. Educational tours and field visits to forests, industries, and other relevant sites provide opportunities for observation, data collection, and hands-on learning.

Participative Learning and Problem-Solving: Interactive activities such as group discussions, seminars, quizzes, workshops, role-plays, and question-answer sessions engage students and make learning dynamic. Problem-solving exercises, fieldwork, seminar presentations, project work, and assignments further enhance understanding.

E-Learning and Digital Resources: Students are encouraged to register on e-learning platforms like SWAYAM, NPTEL, NDL, and Spoken Tutorial. The Central Library supports learning with internet access, texts, reference books, educational CDs/DVDs, an e-repository, and databases like DELNET and ENLIST.

ICT-Enhanced Learning: Teachers integrate ICT tools such as PPTs, LCD projectors, and Google Classroom to create an engaging learning environment.

Evaluation: Student progress is assessed through mock tests, unit tests, quizzes, assignments, and online tests, ensuring continuous improvement.

These initiatives collectively create an interactive, technology-driven, and application-based learning ecosystem.

File Description	Documents
Upload any additional information	**View File**

Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

To meet the growing ICT demands in education, the institution has ICT-enabled classrooms equipped with LCD projectors and foursmart boards for enhanced learning. Additionally, the college offers well-equipped laboratory spaces, an AV Hall, a Seminar Hall, and a spacious auditorium to support face-to-face teaching and learning.

The library provides access to extensive e-resources for both teachers and students. The Network Resource Centers cater to internet-based needs, offering facilities for downloading, reprography, and printing.

Digital Communication: Social media platforms like WhatsApp groups are effectively used for announcements, addressing queries, and sharing extra information, extending support to students beyond the classroom.

Infrastructure and Resources: Staff rooms and the central library have internet connectivity, and the Wi-Fi-enabled campus facilitates seamless access to digital resources. An e-repository of resources, including PPTs, digital materials, and curated links, is compiled under GSDL and accessible through the library and departmental portals.

Faculty Enrichment: Faculty benefit from workshops, training sessions, and access to resources through N-LIST consortia and DELNET subscriptions, which significantly enhance teaching and learning practices.

Innovative Teaching Methods: Teaching strategies, such as flipped learning, are in place to align with the National Education Policy (NEP) and address evolving educational expectations.

File Description	Documents
Upload any additional information	**View File**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

72

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**View File**
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

19

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	**View File**
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**View File**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	**View File**

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

462

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	**View File**

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has a well-defined and transparent mechanism for Continuous Internal Evaluation (CIE), ensuring fair and consistent assessment of students. As an affiliated institution, the college adheres to the internal assessment pattern prescribed by the university for each subject.

Each department provides a clear outline of the assessment structure at the beginning of every semester, detailing the evaluation criteria and distribution of marks. The internal assessment is based on the following parameters:

- Attendance (minimum 75% required per semester)

- Two Unit Tests per semester

- Assignments, Projects, Seminars, and Report Writing

- Class Interaction

- Participation in College Activities

- Good Conduct and Ethical Values

Personal feedback is provided to students, and those identified as weak are counseled with corrective measures suggested. Difficulty sessions are regularly held, which include peer learning and peer evaluation to support improvement.

Students are clearly informed that their performance is assessed on punctuality, classroom participation, assignments, projects, seminars, and involvement in co-curricular activities, ensuring a transparent and comprehensive evaluation process.

File Description	Documents

Any additional information	
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has a transparent, time-bound, and efficient mechanism to address grievances related to internal examinations. At the start of each session, the course syllabus and question paper pattern are discussed with students by the respective subject teachers. Following this, the internal evaluation system is explained to ensure clarity.

Internal assessments are conducted based on syllabus completion, prior to the university exams. The evaluated papers are shown to students with remarks and suggestions for improvement. Any concerns regarding the evaluation are addressed by the teachers. Marks are submitted to the university after students have been given adequate time and opportunity to review their papers and register any complaints.

Unit test answer sheets are shown to students, and any discrepancies arerectified by the respective teachers. Each question is reviewed, and students are made aware of their mistakes to ensure they do not repeat them in the university's semester-end examinations.

In the academic session 2023-24, following the directives of RTM Nagpur University, the college conducted the Sem I, Sem III, and Sem V examinations, including paper evaluation, moderation, and practical examinations. The marks were uploaded to the university portal within the stipulated timeframe to ensure the timely declaration of results.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution has clearly defined Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs) for both UG and PG programmes. These outcomes have been finalized based on inputs from the UGC and deliberations among various Heads of Departments (HODs), and are made available on the institutional website.

The college actively engages in formulating and disseminating learning outcomes. Departments hold meetings to design teaching plans that align with and optimally achieve the POs, PSOs, and COs.

With updates or revisions to the syllabi, HODs and faculty develop appropriate teaching strategies and evaluation methods to align with the revised outcomes. The IQAC ensures staff are well-informed about the learning outcomes and facilitates discussions on incorporating the UGC model curriculum into the institution's teaching practices.

Interactive sessions, such as Orientation Programmes, inform students about the learning outcomes. Additionally, teachers explain these outcomes in the classroom at the beginning of each semester, ensuring students are aware of course expectations from the outset.

The college also conducts a Student Satisfaction Survey (SSS) to gather feedback on the extent to which students achieve the learning outcomes. This

ensures that both students and teachers are aware of the expectations and attainment of course/programme outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.sfscollege.edu.in/wp-content/uploads/2021/06/OUTCOMES.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The evaluation of outcomes serves as an essential tool for introspection and continuous improvement within the institution. The Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs) are uploaded on the college website and are shared with students during Orientation Programmes, bridge courses for new students, and at the start of each semester. Regular guidance is provided by mentors and faculty to ensure students are on track to achieve these outcomes.

Evaluation of the stated outcomes is conducted using a variety of assessment methods, including:

- Routine teaching assessments

- Internal assessments throughout the semester

- Evaluation of University results for outgoing students

- Monitoring student placements through the Training and Placement Cell

- Tracking progression to higher education

- Personal feedback from students

At the end of each session, student feedback is collected to identify areas for improvement. The college also evaluates university exam results in collaboration with faculty, assessing the performance of both undergraduate and postgraduate students.

The overall performance of SFS College students in university exams has been consistently strong, with several students appearing on the University merit list (2023-24), reflecting the effectiveness of the institution's outcome-oriented approach.

File Description	Documents
Upload any additional information	**View File**
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

276

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	**View File**
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.sfscollege.edu.in/wp-content/uploads/2024/12/Student-Satisfaction-Survey-2023-24.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

9

File Description	Documents
Any additional information	**View File**
Institutional data in prescribed format	**View File**

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution fosters a vibrant research environment and cultivates innovation through dedicated centers like incubators and specialized committee for Incubation and innovation. This supportive ecosystem provides students with the necessary resources, infrastructure, and productive atmosphere to nurture their innovative ideas & to turn their ideas into thriving businesses. Students are encouraged to pursue their hobbies and turn their unique ideas into physical prototypes.

To encourage skill development, the college organizes a variety of certificate courses such as Plant Propagation and Nursery Management, Vermi composting, Clinical Biochemistry, Programming in C, Web Designing, Basics in Computers & Visual Effects (VFX) for Beginners, Mastering Interpersonal and Communication Skills, Machine Learning, Bee Keeping, Content Writing in Hindi for Media, Basics of Competitive Examination, Content Creation on Social Media, Basic MODI Script & Tally Prime across different departments. By participating in the college's certificate courses, students gained the practical skills and theoretical foundations to pursue entrepreneurial ventures, empowering them to become future business leaders.

Postgraduate students execute projects in reputed research institutions. BCA and BCCA students are gaining real-world experience through training and internships at prestigious organizations, preparing them for successful careers in the IT industry.

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

14

File Description	Documents
Report of the event	**View File**
Any additional information	**View File**
List of workshops/seminars during last 5 years (Data Template)	**View File**

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

2	
File Description	**Documents**
Any additional information	**View File**
List of research papers by title, author, department, name and year of publication (Data Template)	**View File**

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

3	
File Description	**Documents**
Any additional information	**View File**
List books and chapters edited volumes/ books published (Data Template)	**View File**

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

SFS College actively encourages student and faculty participation in extension activities, including NCC, NSS, and various clubs. The college organized several initiatives such as tree plantation drives, National Unity Day celebrations etc.

The college in collaboration with an NGO (ICID) organizedBal Mela, specifically designed for underprivileged children residing in slum communities of the city.

The college encouraged student visits to historical sites like Ramtek, Ravanvadi, and Ambhora Dam to foster understanding of rural life, tourism, gram panchayat governance, and village development from a socio-scientific perspective.

To enhance road safety awareness, the college partnered with Janakrosh to conduct a seminar on traffic rules and safety awareness. To address the critical need for organ donors, the college organized a seminar to educate students about organ donation.

NSS at the college celebrated "Azadi Ka Amrit Mahotsav" through diverse initiatives. These included "Vasudha Vandana," the Fit India Pledge, cleanliness drives, a blood donation camp, and a 7-day community service camp at village. Programs like "Mission Yuva-N, Enrolment of Voters in Voters ID Card focused on understanding of the electoral process, encourage active participation in civic duties, and empower students to become responsible and informed citizens.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**View File**

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Reports of the event organized	**View File**
Any additional information	**View File**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	**View File**

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

899

File Description	Documents
Report of the event	**View File**
Any additional information	**View File**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**View File**

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

33

File Description	Documents
e-copies of related Document	**View File**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	**View File**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**View File**
Any additional information	**View File**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**View File**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution provides an excellent environment for academic excellence, set away from the distractions of city life. Spanning approximately 137,000 square feet, the twin buildings house a comprehensive range of facilities.

- Classrooms: 32 fully furnished classrooms, 29 ICT-enabled learning spaces, including 4 digital panels.

- Laboratories: 13 well-equipped science laboratories, 7 computer labs, and 1 language lab.
- Specialized Rooms: 3 central instrumentation rooms, 11 staff rooms, 4 seminar halls, and an auditorium.
- Administrative Facilities: Principal's cabin, administrative office, consultation room, exam room, credit cooperative society office, IQAC room, and a sports room.
- Library: A stack room and reading hall accommodating 250 students, complemented by a Network Resource Centre and departmental libraries.
- Additional Amenities: Parking facilities, a canteen, girls' common room, washrooms, and a flourishing botanical garden with medicinal plants.

The institution maximizes its infrastructure utilization by offering its premises and playground for rent during free hours and holidays, generating additional resources. This comprehensive infrastructure supports a seamless teaching-learning process and holistic development for students.

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our college offers comprehensive facilities for sports, games, and cultural activities to ensure holistic development.

The outdoor sports infrastructure includes a 400m athletic track, grounds for football, hockey, cricket, and athletics, as well as dedicated courts for volleyball and basketball. These facilities cater to both practice and competitive events.

The indoor sports provisions are located in a multipurpose auditorium equipped for badminton, table tennis, carom, and chess. The gymnasium features modern fitness equipment, including bench presses, weightlifting sets, and multi-gym machines, promoting physical well-being.

For cultural activities, a spacious soundproof auditorium with a seating capacity of 500 and a 25ft x 25ft open-air stage accommodate events such as cultural programmes, street plays, and flag hoisting ceremonies.

Spaces for yoga and meditation include a serene chapel and grotto, used regularly for yoga sessions led by experts.

On average, 45-60 students actively use these facilities daily. The infrastructure is optimally utilized through a structured timetable, and during vacations, the premises serve as a center for MS Board/University exams.

The facilities have also been used by the Government of Maharashtra during election periods and by NGOs like ICID for organizing events, showcasing their versatility and community value.

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

29

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**View File**

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

128.522

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	**View File**
Upload Details of budget allocation, excluding salary during the year (Data Template	**View File**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is fully automated using the Integrated Library Management System (ILMS) "LIBMAN" since 2004, upgraded to its cloud version in 2019. This automation ensures seamless handling of acquisition, circulation, cataloging, and book verification through barcode integration. Users can access the Mobile OPAC (M-OPAC) and Web OPAC remotely on their devices, enhancing convenience and accessibility.

The library boasts a collection of approximately 36,000 books, comprising textbooks, reference materials, and resources tailored for competitive exams such as UPSC, MPSC, NET-SET, and Banking.

A UGC Network Resource Centre, established with the support of a RUSA grant, includes 10 computers offering internet access for academic purposes. Additional services include reprography, subscriptions to three journals, access to daily newspapers, and digital resources like NLIST, DELNET consortia, and e-books from publishers such as S. Chand and Orient Blackswan.

The library fosters a reading culture through the "AKSHAR Forum", a platform where students enhance critical thinking and presentation skills by participating in book reviews.

These features make the library a dynamic hub of academic and intellectual growth.

File Description	Documents
Upload any additional information	**View File**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	**View File**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**View File**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

1.9

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**View File**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**View File**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

85

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**View File**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college ensures regular updates to its IT facilities, with dedicated budgetary provisions. A broadband internet connection from Orange Infocom Pvt. Ltd. supports increasing device connectivity. The campus-wide LAN network facilitates seamless, unlimited internet access. Wi-Fi coverage extends throughout the campus, catering to students and staff.

Recent upgrades include the addition of over 75 computers and 30 UPS units, as well as rewiring in older computer labs to enhance reliability. ICT-enabled classrooms have increased significantly, supporting interactive learning. With a CSR grant from Western Coalfields, the college established an e-library and a Digital Classroom, further enriching the academic environment.

The LIBMAN software and its mobile version (MOPAC) enable efficient library access, while the Network Resource Centre (NRC) offers robust digital support. Office processes, including fee payments, admissions, salary management, and scholarships, are streamlined through cloud-based CMS software.

The college website, regularly updated, provides comprehensive institutional information. Operating systems are routinely upgraded and protected with antivirus solutions. Training sessions for staff and students focus on e-Governance, networking, and IT skill development. These efforts underscore the management's commitment to maintaining state-of-the-art IT facilities and fostering a tech-savvy academic environment.

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

419

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	**View File**

4.3.3 - Bandwidth of internet connection in the Institution

A. ≥ 50MBPS

File Description	Documents
Upload any additional Information	**View File**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

327.78

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**View File**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**View File**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has well-established systems and procedures for maintaining and utilizing its physical, academic, and support facilities. For repair, renovation, and construction of physical infrastructure, the Secretary of the College Society and Principal invite quotations, which are reviewed and approved during College Society meetings. Procurement of lab equipment, books, computers, and accessories is carried out following institutional protocols, with the Principal and Heads of Departments ensuring compliance.

Committees such as the Library Committee and Sports Committee oversee the purchase and approval of books, sports equipment, and gym facilities. Campus hygiene is maintained by dedicated housekeeping staff, while the botanical garden and campus greenery are cared for by a gardener appointed by the institution. Trained lab assistants manage and maintain the botanical and zoological museums, ensuring their functionality.

The canteen committee monitors food quality and hygiene, while laboratory equipment is serviced by trained technicians under the supervision of department heads. The Physical Education Department oversees the management of playgrounds, courts, and gymnasiums. Wi-Fi services are maintained by external providers, and antivirus software is updated regularly. Classroom upkeep is the responsibility of non-teaching staff, coordinated and supervised by department heads.

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

229

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**View File**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	**View File**

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

67

File Description	Documents
Upload any additional information	**View File**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**View File**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	**Nil**

Any additional information	**View File**
Details of capability building and skills enhancement initiatives (Data Template)	**View File**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

151

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

151

File Description	Documents
Any additional information	**View File**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**View File**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**View File**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

15

File Description	Documents
Self-attested list of students placed	**View File**
Upload any additional information	**View File**
Details of student placement during the year (Data Template)	**View File**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

12

File Description	Documents
Upload supporting data for student/alumni	**View File**

Any additional information	No File Uploaded
Details of student progression to higher education	**View File**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	**View File**
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	**View File**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

6

File Description	Documents
e-copies of award letters and certificates	**View File**
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**View File**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

At SFS College, student representation and engagement are integral to our ethos. Our student council, democratically elected, provides a platform for students to voice their opinions and contribute to decision-making processes. Additionally, students participate in various administrative bodies, ensuring their perspectives shape policies and programmes.

We foster a vibrant campus life by encouraging involvement in co-curricular and extracurricular activities. From clubs to sports teams, students have opportunities to develop leadership skills and form connections beyond the classroom.

Our processes for student representation are transparent and inclusive, ensuring equal opportunities for all. By empowering students to play an active role in their educational journey, we foster a culture of collaboration and innovation.

In summary, our institution values student engagement in administrative, co-curricular, and extracurricular activities. Through democratic representation

and diverse opportunities, we enrich the college experience and prepare students for lifelong learning and leadership.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

24

File Description	Documents
Report of the event	**View File**
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**View File**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

St. Francis De Sales College Nagpur Alumni Association was in existence and working for a long time for the college. A resolution to formally register the St. Francis De Sales College Nagpur Alumni Association was passed in its Annual General Meeting held on 24th August 2019. The new Governing Body consisting of 7 members were elected.

The Association got the registration certificate No. Nagpur / 0000211 / 2020 dated the 21st September 2020, from the Charity Commissioner, Nagpur.

Aims of the Alumni Association

The aims of St. Francis De Sales College Nagpur Alumni Association, are:

 1. To encourage the members to take active interest in the activities and progress of the Alma Mater.
 2. To provide assistance for all round development of the College.
 3. To promote and encourage friendly relations among all the members of the Association.
 4. To provide career counselling to students of the College.
 5. To establish scholarship programmes for needy and deserving students of the college.

Members of Alumni Association:

All the past students of the College who has studied at-least one academic year in the College are eligible to become members of the Association by filling up the application form and paying the membership fee of Rs 10/- (Rs Ten only).

Alumni contribute to development of the institution through their valuable feedback, guidance and counselling to students and donations in cash or kind.

File Description	Documents
Paste link for additional information	Nil

Upload any additional information	**View File**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:

S.F.S. College stands for excellence in academics and integrity of character. It aims to develop a scientific temperament for a caring, impartial, and inclusive society.

Mission:

S.F.S College aims to create and facilitate an environment for knowledge, research, skill, self-reliance, and humanitarianism that propel the young to build a caring and shared society. The institution always focuses its vision and mission in all its academic activities and helps to transform society into a more impartial and inclusive one. The college organizes various programs in accordance with change in the societal requirements. Different academic and administrative responsibilities are distributed to the teachers by the Principal in consultation with the management. Students are also involved in the decision-making process through different cells and committees at the institutional and department levels. The college accomplishes its vision and mission through the cooperative interventions of all units of inclusion.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The autonomy at various academic and administrative levels decentralizes various activities and duties which helps to enhance the quality of education provided. Participative management in the college is reflected in the operation of different committees like the Governing body, CDC, IQAC, staff council,

Case study:

Decentralized and participative management admission process

The college has a coordinated decentralized participative management system for carrying out admission in the college.

1. **Principal and Manager - The principal is the chairman of the committee, who formulates the system with the help of management.**
2. **Admission co-ordinator – A co-ordinator is appointed by the principal for the entire process.**
3. **Core committee members – A committee constituted and assigned with the duties including preparation of brochure, operation of the admission portal, helping the students with the registration process, preparation of merit list, etc.**
4. **Document verification members – Once the rank list is displayed, document verification members verify all the documents and certificates furnished by**

the students for the admission process according to rank.

5. **College superintendent and non-teaching staff** — A team of college superintendents and non-teaching staff further verify the documents, collect the required fees, and complete the admission process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College Management believes in setting up a perspective plan for academic and infrastructural development excellence. This is drawn in the form of long-term and short-term goals in different aspects of college functioning. These perspective plans are reflected in the annual action plans. The IQAC decides the perspective plan to be approved in the CDC (College Development Council) meetings. The main areas of focus are,

- Inputs from the management and Governing Council for long-term plans.
- Define the short-term goals for faculty, students, academic, and infrastructural excellence

Activities successfully implemented:

Enhanced teaching-learning process through

- Augmenting the ICT facilities
- Added more Library facilities including e-books and Journals.
- Student induction programmes
- Renovation of laboratories and added laboratory equipment
- Mentoring system
- Visiting various excellent academic institutions
- Organizing different activities on days of National importance
- Skill development and career-oriented programs

Quality Development and Sustenance — The Internal Quality Assurance Cell of the college designed systems and procedures for quality management and communicated to all the contributors. Participation in NIRF ranking, ISO and NAAC Cycle IV assessment are strictly undertaken.

MoUs signed with different academic institutions to sustain academic excellence.

Infrasture development- Renovation of laboratories, Installation of Intelligent Interactive Displays (86" Digital Panels) and LCD Projectors, networking of computers, software, etc.

File Description	Documents
Strategic Plan and deployment documents on the website	**View File**
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organization structure and function is as follows,

- The board of management (Governing council) is the apex body, headed by the Chairman.
- Administrative council include

- **The Principal**
- **Governance and leadership by the Governing Council, College Development Council (CDC), and IQAC.**
- **Curricular aspects by Governing council, staff council, Admission committee, Examination committee, and Head of the departments (HODs).**
- **Teaching learning and evaluation by the Governing Council, IQAC, and HODs.**
- **Student support and progression by Grievances and Redressal Committee, Student Council, Placement, and Career Counseling Cell.**
- **Infrastructure and learning resources by the Governing Council, IQAC, Library Committee, and Staff Council.**
- **Institutional values and best practices by Women cell, Library committee, Examination committee, IQAC.**

Appointment and service rules

- **Aided staff- Based on the guidelines by the State Government and University.**
- **Unaided staff- According to the directions by the Government.**
- **Non-academic staff- selection based on the qualification and competence for the respective posts.**

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	**https://www.sfscollege.edu.in/wp-content/uploads/2021/04/Organogram2.pdf**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**View File**
Screen shots of user inter faces	**View File**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	**View File**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

S. F. S College provides various facilities and welfare measures for teaching and non-teaching staff. The college promotes training sessions and regular workshops to help the staff remain updated in different domains of their interest.

Listed below are the welfare programs promoted by the institution:

1. **Preference to children of teaching and non-teaching staff for admission to various courses.**
2. **Provision for appointment for the dependents of the nonteaching staff on compassionate grounds in deserving cases.**
3. **Maternity benefits for women employees.**
4. **Leave is readily sanctioned to the staff for personal work, attending Refresher Courses/ Orientation Programs/Seminars, etc.**

5. **Faculty members are encouraged to research and publications for their career advancement.**
   6. **The S. F. S college Employee's Cooperative Credit Society provides financial security to the teaching and non-teaching staff by providing credit at cheap interest rates and also allowing savings.**
   7. **Dedicated cabins/workspaces, separate reading and computer space in the library.**
   8. **CCTVs and security guards ensure the security of staff**
   9. **Canteen facility, Parking facility, Wi-Fi facility, etc.**
  10. **The Management and College Cooperative Society each give an amount of Rs.10,000 to retiring staff as a token of appreciation**

Teaching staff

   1. **Promotion from each grade based on fulfilling the qualifying criteria as per the norms and guidelines of the Government.**
   2. **Promotion on completion of the required number of years under respective grades and performance.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**View File**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**View File**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**View File**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**View File**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	**View File**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**View File**
Details of teachers attending professional development programmes during the year (Data Template)	**View File**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Feedback is taken in online mode from students and is used to evaluate teachers based on various criteria like classroom management, teacher availability, regularity, effective completion of syllabus, subject knowledge, fairness in internal assessment, and ability to motivate the student. Analysis of the feedback helps the staff to enhance his/her strengths and overcome weaknesses, resulting in the overall development of the staff. As per the direction of UGC and Joint Directorate (J.D) of Higher Education, Government of Maharashtra, the Institution has a performance appraisal system. Teachers have to submit a filled-in format for PBAS (Performance Based Appraisal System) to the Principal. Apart from that, Annual Proformas are submitted by the Teachers/HODs/Librarian/Office/Cell-in charges to the IQAC which helps in collation and cross-checking of the information. For Career Advancement under CAS, PBAS formats are submitted to the Principal at the end of every academic session, verified by the Principal, and forwarded to J.D and the affiliating RTM Nagpur University. Every Teaching and nonteaching staff has to submit Confidential Reports to the Principal via HoD. Daily Notes Diary is also maintained by the individual staff and submitted to the Principal via HoD at the end of every month.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**View File**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Annual Financial Audit account is done by a Chartered Accountant, most recently in August 2023. This helps in the review of funds, planning, and preparing a budget for the next financial year. External Financial Audit is conducted by the State Government through the Joint Director of Higher Education, Nagpur, the latest conducted in May 2018. Audit is also carried out periodically by the Office of the Accountant General, especially for the grants received from Government bodies such as UGC, RUSA, etc. In the case of UGC grants, an account is prepared in the required format on completion of the sanctioned project/seminar/workshop/conference, etc which is first audited by the CA, and then submitted to the UGC. A no-objection certificate is received after the settlement of accounts. Accounts for the examinations conducted in the College on behalf of the RTM Nagpur University are also audited, first by the Principal and then by RTM Nagpur University. Audit objections, if any, in case of all the above audits are complied with promptly by the Accounts section of the College, and the CA is also consulted whenever required.

File Description	Documents
Paste link for additional information	**Nil**

Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

5.22

File Description	Documents
Annual statements of accounts	**View File**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**View File**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

At the beginning of every financial year, requirements of the College office, all the departments, the Library, and various cells are submitted to the Principal. The Principal then calls a meeting of HODs, Librarians, Office Superintendent, coordinators of various cells, and IQAC to decide and judiciously allocate funds. A budget is prepared and presented before the CDC. Once the budget is approved, the funds are disbursed.

In the case of special grants/funds received from funding agencies like UGC, Committees are formed to monitor the utilization of grants as per guidelines. Some funds are received from certain philanthropists with a definite purpose of conducting particular developmental activities for students, scholarships, etc.

Funds received for the conduct of the examination are handed over to the staff member in charge of the examinations for the conduct of exams. Accounts of the examinations are submitted as per norms after the examinations are over. The Accounts section of the College maintains all records of income and expenditure to ensure financial transparency. All accounts of funds received and spent are audited by a Chartered Accountant.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) conducts various activities for institutionalizing quality assurance strategies including

1. Supplying important inputs to the management to formulate suitable plans for the overall development of the college.
2. Conducting surveys from students and supplying the details to the decision-making centers.
3. Successfully conducted Add on courses
4. Conducting Workshops and Seminars on topics of academic relevance to enhance the quality of the students and staff.
5. Advising the management regarding the new programs/add-on courses that can be offered.
6. Facilitating signing MoUs with other reputed agencies.
7. Periodic meetings are held to organize various activities at the college.
8. Monitoring the mentoring conducted at the college.

9. Green audit and energy audit.
10. Parent-teacher-student meetings.
11. Gender equity programs and women empowerment programs.
12. Bridge course and induction program for students.
13. Life skills and soft skills training.
14. Celebration of national important days.
15. Merit Day celebrations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The College has undergone the 2nd, 3rd, and 4th cycles of accreditation in 2009, 2015, and 2022 respectively. The Peer Team Reports were analyzed carefully and identified the areas where the college needs improvement. IQAC, through discussions and recommendations, identifies the need for improvement in teaching learning and prepares a plan of action for upcoming sessions. Specific formats prepared by IQAC are used to collect information from individuals, HoDs, Cells, offices, libraries, and hostels. Based on these reports, incremental quality improvement is identified, and lacunae, if any, are addressed by IQAC, the College administration, and Management. IQAC also,

- Review of the Teaching learning process
- Structures and methodologies of operation
- Prepare the Academic calendar with comprehensive year plans of activities/exam schedules.

IQAC, in association with various committees and cells, conducts induction programs for first-year students as a part of outcome-based education. Additionally, it regularly analyzes the teaching-learning process, methodologies of operation, and learning outcomes through student satisfaction surveys, internal examination, result analysis, and teacher evaluation.

Student Satisfaction Survey is conducted online in regular periods by collecting responses from all the students and the responses are analysed to improve the quality of education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File

Upload details of Quality assurance initiatives of the institution (Data Template)	**View File**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has taken initiative to cater to the unique needs of its female students by establishing a comprehensive Women Cell. This dedicated Cell focuses on fostering gender sensitization, empowerment, and the prevention of discrimination and harassment. Female students benefit from a range of support services, including counselling provided by trained staff members, as well as robust safety measures such as round-the-clock security personnel and stringent access controls. Moreover, the institution has provided a separate common room exclusively for female students, equipped with essential amenities like washrooms and sanitary napkin vending and disposable machines, all maintained by female staff. Co-curricular activities organized by the WOMEN Cell aim to promote gender equity, health, mental well-being, stress management with workshops covering diverse topics such as discrimination laws, AIDS /HIV awareness, and problems faced by teenagers in today's time. Medical camp was also organised.

International Women's Day and International Youth Day are celebrated to elevate the status of female students, all the male and female students actively participate in these events. Through these multifaceted efforts, the institution endeavours to create a supportive and inclusive environment that nurtures the holistic development of all its students.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	**View File**
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institute constitutes comprehensive waste management strategies tailored to different waste types. Degradable solid waste, primarily leaf litter, is left to decompose naturally, enriching the soil. Nondegradable solid waste like wrappers and bottles are collected in dustbins and later disposed off by municipal waste collection agencies. Students are educated on proper waste disposal through motivational talks and cleanliness drives. Cardboard, paper, and glass waste are sold to scrap vendors, contributing to the college's revenue.

Liquid waste from washrooms and laboratories is channelled into underground tanks to prevent environmental contamination. An incinerator manages sanitary napkin disposal in the girls' common room, while other hazardous waste is

limited. E-waste from unused or irreparable equipment is sold to certified recycling dealers, ensuring safe disposal. Our holistic approach to waste management emphasizes environmental sustainability while harnessing opportunities for financial gain and student engagement in conservation efforts.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.	A. Any 4 or all of the above

Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	**View File**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

St. Francis De Sales College, a minority managed by the Archdiocese of Nagpur, renders yeomen service by providing quality education to all sectors of society, without any discrimination based on class, caste, creed, or language. With a diverse student and staff population hailing from different parts of India, the college fosters an inclusive atmosphere that celebrates cultural, regional, linguistic, and socioeconomic diversity.

The institution supports economically weak students through the Students Aid Fund and the Dr. S. P. Landge Memorial Scholarship, established by the staff. The Antarang cell conducts talks on various festivals and cultures to promote tolerance and harmony among students. Workshops, seminars are held during festivals like Holi to educate students on the use of natural colours made from plants and flowers, fostering environmental awareness. Diya making competition is also held during Diwali, students are encouraged to make diyas that are sold in the college.

The college uniform promotes unity and diminishessocioeconomic differences among students. Unity Day is observed annually, featuring competitions and pledge, to reinforce solidarity.

The NSS Cell organizes talks on initiatives like Vigilance Awareness Week and Goal Setting. Educational visits are also organised to villages to understand the rural life and village development. Visit to Vidhan Bhavan and Vidhan Parishad is initiated by the institution to nurture the skills and talents of young minds for societal improvement and unity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**View File**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution arranges a wide range of talks and activities to foster awareness about rights and duties among students and employees and make them aware of their civic responsibility. The Independence Day, Republic Day, Unity Day and Constitution Day are celebrated with great fervor to instill a sense of National pride and unity among the staff and students.

Staff members actively participate in election duty assisting with voter registration, facilitating changes to election cards. Through initiatives like Mission Yuva N students are encouraged to enroll in the electoral voting list and exercise their fundamental right to vote.

Special events such as Vigilance week, Cleanliness Drive, Health awareness talks and activities, and Faculty Development Programmes promote ethical values and responsibility.

NSS Cell engages in extension activities imparting responsibilities and duties of citizenship to students. The institution's commitment extends beyond its campus as it has adopted village Chincholi providing education and support to local communities.

Constitutional values are instilled through expert talks and activities, preparing students to become responsible citizens. By nurturing awareness and civic engagement, the institution cultivates a generation of socially conscious individuals poised to contribute positively to society.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates different commemorative days with great enthusiasm to foster a sense of unity and awareness among the staff and students. Independence Day and Republic Day were marked by flag hoisting, patriotic speeches, cultural events, with reading of the Constitution's Preamble and mass singing of National Anthem to instill patriotism. As a part of Azadi ka Amrit Mahotsav initiatives, the institution conducted many activities like Mitti ko Vandan, Veeron ko naman.to commemorate significant miles. Unity Day, Patrons Day, Teachers' Day, and various disease awareness campaigns are observed with great fervour. Additional events like Vigilance Week, Language Day, National Math's Day, National Science Day, Blood Donor Day, World Wildlife Day, International Tiger Day, Environmental Day, are celebrated to promote awareness and conservation efforts.

Yoga Day is observed with enthusiasm, fostering a sense of unity and promoting the practice of Yoga among staff and students.

Holi is marked with an emphasis on the use of natural colours. Ganesh Utsav festival is celebrated by organizing eco-friendly Ganesh Idol competition. Diwali is marked with Diya making competition. All these celebrations on significant occasions create awareness and mark a sense ofunity.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**View File**
Geo tagged photographs of some of the events	**View File**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice I: Institution Excels in Scholastic Activities

Objective: To enhance curriculum-based and extracurricular learning, foster holistic development, and promote academic excellence.

Context: Certificate courses inspire career readiness and skill development, while the Flora and Fauna project enriches experiential learning. The institution promotes healthy competition by recognizing top performers with gold and silver medals, including the coveted "Best Outgoing Student" award.

Practice:

- **Certificate courses initiated by faculty enhance students' academic standards and career opportunities.**
- **Students are guided in appreciating the campus's flora and fauna.**
- **Annual Award Day honours outstanding students, motivating peers.**

Evidence: Certificate courses boost employability and entrepreneurship. Recognition through medals inspires academic excellence. Campus placements secure students' futures.

Best Practice II: Institutional Achievements

Objective: To encourage creativity, promote healthy competition, and enhance holistic growth through community engagement and eco-friendly practices.

Context: The institution adopted Chicholi village, contributing to education, cleanliness, and community well-being. Initiatives include programmes on nutrition, sports achievements, and eco-friendly celebrations. Senior students guide juniors on studying abroad.

Practice:

- **NSS students actively contribute to village development.**
- **Staff guide students in international education opportunities.**
- **Festivals are celebrated eco-friendly, promoting sustainability.**

Evidence: Villagers benefit from education and hygiene awareness. Students achieve sports excellence at national levels. Eco-friendly celebrations raise funds for needy students.

File Description	Documents
Best practices in the Institutional website	**Nil**
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institutional Distinctiveness

Established in 1956 by Archbishop Eugene D'Souza, St. Francis De Sales College in Nagpur has emerged as a beacon of academic excellence, sportsmanship, and holistic development. Nestled amidst serene surroundings, the campus provides an idyllic setting for learning, away from the hustle and bustle of city life.

Committed to nurturing individuals of character and competence, the college embraces diversity and fosters an inclusive environment where students from all backgrounds are welcomed without bias. Its dedication to holistic education is evident in the emphasis placed on moral values and discipline alongside academic pursuits.

The college boasts modern amenities, including a well-stocked library, ICT tools, and internet access, empowering students with resources for comprehensive learning. Through guest lectures, debates, industrial visits, and sporting events, students are encouraged to explore their interests and develop practical skills. Having attained accreditation from NAAC in 2004, St. Francis De Sales College has consistently met stringent quality standards. A dedicated Training and Placement cell facilitates campus interviews and placements, ensuring students are equipped for professional success.

Various Certificate Courses enrich the students to get better future opportunities. The institution has added post-graduation courses in MA English and M. Sc in Computer Science. The priority of the institution is to make the students self-dependent and better citizens. Consistency in result marks the success of the institution.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Plan of Action for 2024-25

The institution aims to enhance academic excellence, infrastructure, and holistic student development while promoting community engagement and sustainability.

 1. Academic Excellence:

      o Organize workshops on NEP 2020, value-added courses, and remedial classes.
      o Adopt ICT-enabled and blended learning.
      o Promote research through projects, seminars, and in-house publications.

 2. Student Support:

      o Conduct placement drives, career counseling, and skill development workshops.
      o Host sports events and cultural fests to nurture talent.

 3. Infrastructure Development:

      o Expand e-resources, upgrade laboratories, and improve Wi-Fi.
      o Implement green initiatives like rainwater harvesting.

 4. Community Engagement:

- Partner with NGOs for outreach programmes and environmental awareness.
- Conduct campaigns on waste management and tree plantation.

5. **Quality Assurance:**

- Strengthen feedback mechanisms and conduct annual quality audits.
- Enhance MIS for data-driven decision-making.

These initiatives aim to improve academic standards, infrastructure, and sustainability, ensuring holistic institutional growth.