

## Mandatory Disclosure

<b>1</b>	<b>Name of the Institution :</b>	St.Francis De Sales College
	Address of the Institution	Seminary Hills, Nagpur
	City & Pin Code	Nagpur - 440006
	State /UT	Maharashtra
	Phone number with STD code	0712- 2511354
	Fax number with STD code	-----
	Email	sfs_college@yahoo.com
	Website	www.sfscollege.edu.in
<b>2</b>	<b>Name and address of the Trust/society/ Company and the Trustees.</b>	St.Francis De Sales College Society, Archbishop House, Kamptee Road, Nagpur
	Type of the organization	Society
	Address of the organization	Archbishop House, Kamptee Road, Nagpur
	Registered with	Registrar of Societies , Nagpur
	Registered date	14/08/1978
<b>3</b>	<b>Name of Address of the Principal/Director :</b>	Fr. Praveen D'Souza
	Exact Designation	Officiating Principal
	Phone number with STD code	0712 -2511354
	FAX number with STD code	-----
	Email	off.principal@sfscollegengp.in
<b>4</b>	<b>Name of the affiliating University :</b>	R.T.M Nagpur University
	Address	Jamnalal Bajaj Campus, Amravati Road, Nagpur.
	Website	<a href="https://www.nagpuruniversity.ac.in">https://www.nagpuruniversity.ac.in</a>
<b>5</b>	<b>Governance :</b>	Archbishop Most. Rev. Elias Gonsalves - President - Fr. Anthony D'Souza -Secretary - Fr. Dominic Simon - Trustee - Fr. Samuel Karavallil - Trustee - Fr.Sebastiraj Arul- Trustee - Fr. Jojappa Polishetty- Trustee - Fr.Vivian Lobo- Trustee

College Development Committee	<p>Archbishop Most. Rev. Elias Gonsalves - Chairman</p> <ul style="list-style-type: none"> <li>- Fr. Anthony D'Souza -Secretary</li> <li>- Fr. Jojappa Polishetti -Management Nominated Member</li> <li>- Fr. Aquin Noranha -Management Nominated Member</li> <li>- Mrs.Soma Banerjee - Teacher Representative</li> <li>- Dr. Halim Ahamad - Teacher Representative</li> <li>- Mr. Biju A - Teacher Representative</li> <li>- Dr. Ratnapal Karhade - Non-Teaching Representative</li> <li>- Dr. Rojo John - Co-ordinator IQAC</li> <li>- Fr. Praveen D'Souza Principal</li> </ul>
Frequency of meeting & date of last Meeting	Every Six Months
Academic Advisory Board	
Frequency of meeting & date of last Meeting	
Organizational Chart and processes	
Students feedback mechanism on Institutional Governance/faculty performance	
Grievance redressal mechanism for faculty, staff and students	<p>Dr. Halim Ahamad- Coordinator</p> <p>Dr. Advait Bhagade</p> <p>Fr. Praveen D'Souza</p> <p>Dr.Sujatha Janardhan</p> <p>Dr. Dileep Sadhankar</p> <p>Mr.Biju Angalees</p> <p>Mr.Mervyn Lazarus</p>
Establishment of Anti Ragging Committee	<p>Dr. Halim Ahamad- Coordinator</p> <p>Dr. Advait Bhagade</p> <p>Fr. Praveen D'Souza</p> <p>Dr.Sujatha Janardhan</p> <p>Dr. Dileep Sadhankar</p> <p>Mr.Biju Angalees</p> <p>Mr.Mervyn Lazarus</p>
Establishment of Online Grievance Redressal Mechanism	
Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University performance	Fr.Anthony D'Souza - Secretary , S.F.S College, Nagpur

	Establishment of Internal Complaint Committee (ICC)	Dr. Nikhat Naqvi - Presiding Officer Dr. Purabhi Bhattacharya - Faculty Member Mr. Rojo John - Faculty Member Dr. Dorris Simon - Non-Teaching Member Mr. Ritesh Dhoble - Non-Teaching Member Adv. Sr. Philomina - Member of NGO Ms. Akansha J Kahar - Student Member Ms. Shifa Faruki - Student Member Ms. Aryan B Belkhode - Student Member
	Internal Quality Assurance Cell	Fr. Anthony D'Souza - Secretary Dr. Sanjay Sarwe - Chairman IQAC and Principal Fr. Praveen D'Souza - Coordinator Mr. Biju A - Teacher Member Dr. Sarika Gurao - Teacher Member Dr. Susan John - Teacher Member Dr. Ashwini Paradkar - Teacher Member Mr. Rojo John - Teacher Member Dr. Manu Jose - Teacher Member Dr. Dileep Sadhankar - Teacher Member Mr. Amar Pimpalkar - Teacher Member
	Establishment of Committee for SC/ST	Dr. Nikhat Naqvi - Dr. Purabhi Bhattacharya
<b>6</b>	<b>Programmes :</b>	
	Name of Programmes approved by AICTE	Bachelor of Computer Application (BCA) Bachelor of Business Administration (BBA)
	1 <sup>st</sup> Year of approval by the Council	2024-25
	Year wise Sanctioned Intake	BCA - 240 - 2024-25 BBA - 120 - 2024-25
	Duration	BCA - 3 years & 4 yrs for BCA Honours BBA - 3 years & 4 yrs for BBA Honours
	Fees	BCA - Rs. 22199/- per year BBA - Rs. 16625/- per year
	Year Wise Actual Admissions	BCA - 86 BBA - 15
	Total Admission	101
	Cut off marks – General quota	—
	Campus Placement in last three years with minimum salary and Average salary	
<b>7</b>	<b>Faculty :</b>	

	Faculty Members	<u>BCA Faculty</u> Mr.Amar Pimpalkar Ms.Kavita A Gawahade Ms.Itika U Lakkewar Ms.Meenakshi Motwani Ms.Archana Sawalakhe Ms.Achal Kanojiya Ms.Pranali Kumbhare Ms.Prema Jaiswal Ms.Shweta Mahale Mr. Anuj Kamble Ms. Rashika Wankhade  <u>BBA Faculty</u> Mr.Mervyn Lazarus Mrs.Namrata Thakur Ms.Sujata Patel Ms.Reshma Quazi Ms.Shreya Tembhurne Mr. Shubham Singh Ms. Sakshi Mishra
	Permanent Faculty	
	Adjunct Faculty	
	Permanent Faculty: Student Ratio	
	Number of Faculty employed and Left during the last three years	
<b>8</b>	<b>Profile of Vice Chancellor/Director/Principal /Faculty</b>	
<b>9</b>	<b>Fee :</b>	
	Details of Fee, as approved by State FeeCommittee, for the institution	BCA - Rs. 22199/- BBA - Rs. 16625/-  As per R.T.M Nagpur University, Nagpur
	Time Schedule for payment of Fee for the entire Programmes.	3/ 4 years
	No. of Fee waivers granted with amountand name of students	4
	Number of Scholarship offered by the institution, duration and amount	No. of Students -8 Duration- one year Amount - 15000/-

	Criteria for Fee waivers/scholarship	Economically Backward Class
	Estimated cost of Boarding and Lodging In Hostels	—
<b>10</b>	<b>Admission :</b>	
	<b>Number of seats Sanctioned with the year of approval</b>	
	<b>Number of Students admitted under various categories each year in the last three years</b>	
	<b>OPEN OBC SBC SC ST VJ VJ/NT</b>	
	<b>Total</b>	
	<b>Number of applications received during last two years for admission under Management Quota and number admitted</b>	
<b>11</b>	<b>Admission Procedure:</b>	
	Mention the admission test being followed, name and address of the Test Agencies/state Admission Authorities and its URL	State Common Entrance Test Cell, Maharashtra State, Mumbai 8th Floor, New Excelsior Building, A.K.Nayak Marg, Fort, Mumbai-400001. <a href="http://www.cetcell.mahacet.org/">http://www.cetcell.mahacet.org/</a>
	Number of seats allotted to different Test Qualified candidates separately through CET	
	<b>Calendar for admission against management/vacant seats:</b>	
	Sale & Submission of Application Forms	
	Display of Final Merit List	
	Counseling and Admission	
	Last date of closing of admission	
	Starting of the Academic session	

<b>12</b>	<b>Criteria and Weightages for Admission:</b>	
	Describe each criterion with its respective weightages i.e. Admission Test, marks in qualifying examination etc.	
	Mention the minimum level of acceptance, if any	
	Mention the cut-off Levels of percentage and percentile score of the candidates in the admission test for the last three years.	
<b>13</b>	<b>List of Applicants :</b>	
<b>14</b>	<b>Results of Admission Under Management seats/Vacant seats :</b>	Nil
	Composition of selected team for admission under management Quota with the brief profile of members.	---
	Score of the individual candidate admitted, arranged in order of merits.	----
	List of students who have been Offer re admission	---
	Waiting list of the candidate in order to be operative from the last date of joining of the first list candidate	----
	List of candidate who joined within the date, vacancy position in each Category before operation of waiting list.	
<b>15</b>	<b>Information of Infrastructure and other Resources Available:</b>	
	Classroom/Tutorial Room facilities	CR – 2, TR – 1
	Laboratory details	Lab – I,
	The number of Drawing Halls with capacity of each.	NA
	The number of Computer centers with A capacity of each.	1
	Central examination facility, Number of rooms, and capacity of each.	1
	Online examination facility.	Yes

	Barrier Free Built Environment for disabled and elderly persons.	Yes																														
	Occupancy Certificate	Yes																														
	Fire and Safety Certificate	Yes																														
	Hostel Facilities	Yes																														
	<b>Library:</b>																															
	Number of Library books/Titles/Journals available.	42,397 books																														
	List of online National/International Journals subscribed.	Nil																														
	E-Library facilities	Yes																														
	National Digital Library(NDL) subscription details.	Registered with NDL -Subscribed																														
	<b>Laboratory and Workshop:</b>																															
	List of Major Equipment/Facilities In each Laboratory/Workshop.	Computers, Printers, Switches and Router.																														
	List of Experimental Setup in each Laboratory/Workshop.	<p style="text-align: center;"><b>LAB-1</b></p> <p>A) Area : 90.475 Sq. M<sup>2</sup></p> <p>B) Accommodation : 50 Students in a Batch</p> <p>C) Machine Specifications :</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">S.No.</th> <th style="text-align: left;">Descriptions</th> <th style="text-align: right;">Qty.</th> </tr> </thead> <tbody> <tr> <td>1)</td> <td>Pentium-IV 2.33 GHz (Server) 03</td> <td></td> </tr> <tr> <td>2)</td> <td>Pentium-IV 2.93 GHz 25</td> <td></td> </tr> <tr> <td>3)</td> <td>Pentium-IV 2.33. GHz 22</td> <td></td> </tr> <tr> <td>4)</td> <td>Intel Pentium- processor, Core 2 duo Notebook @ 2.0 GHz Core 2 Duo 02 PERIPHERIALS AND OTHERS</td> <td></td> </tr> <tr> <td>05)</td> <td>HP Laser Jet Printer 04</td> <td></td> </tr> <tr> <td>06)</td> <td>LCD Projector 01</td> <td></td> </tr> <tr> <td>07)</td> <td>OHP</td> <td style="text-align: right;">01</td> </tr> <tr> <td>08)</td> <td>Stabliser 20 KVA 03</td> <td></td> </tr> <tr> <td>09)</td> <td>10 KVA 03</td> <td></td> </tr> </tbody> </table>	S.No.	Descriptions	Qty.	1)	Pentium-IV 2.33 GHz (Server) 03		2)	Pentium-IV 2.93 GHz 25		3)	Pentium-IV 2.33. GHz 22		4)	Intel Pentium- processor, Core 2 duo Notebook @ 2.0 GHz Core 2 Duo 02 PERIPHERIALS AND OTHERS		05)	HP Laser Jet Printer 04		06)	LCD Projector 01		07)	OHP	01	08)	Stabliser 20 KVA 03		09)	10 KVA 03	
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		10) Air Conditioner 2.0 Ton (Split) 06 11) HP DVD Writer (External) 01 12) HP Scanner 5590 01 13) Vaccume cleaner 01 14) Revolving Chair 50 Leased line with 32 MBPS
	<b>Computing Facilities:</b>	
	Internet Bandwidth	100 MBPS
	Number and configuration of System	50 Nos.
	Total Number of System connected byLAN.	50 Nos.
	Total Number of System connected byWAN.	NA
	Major software packages available.	
	Special purpose facilities available	Yes
	Facilities for conduct of classes/courses in online mode	Yes
	Innovation Cell	Yes
	Social Media Cell	
	Compliance of the National Academic Depository, applicable to PGCM/PGDM Institution and University Departments.	---
	<b>List of facilities available:</b>	
	Games and Sports Facilities	Yes
	Extra-Curricular Activities	
	Soft Skill Development Facilities	Yes
	<b>Teaching Learning Process:</b>	
	Curricula and syllabus for each of the Programs as approved by the University	
	Academic Calendar of the University.	Yes
	Academic Time Table with the name of the Facility members handling the course.	Yes

	Teaching Load of each Faculty.	Yes
	Internal Continuous Evaluation System and place.	Yes
	Students assessment of Facility System in place.	Yes
	<b>For each Post Graduate Courses Give the following :</b>	
	Title of the Course	
	Curricula and Syllabus	Yes
	Laboratory facilities exclusive to The Post Graduate Course.	Yes
	<b>Special Purpose :</b>	
	Software, all design tools in case	NA
	Academic Calendar and framework	
<b>16</b>	Enrolment and Placement details of students in the last 3 years :	
	List of Research Projects/Consultancy Works :	No
	Number of Projects carried out, funding agency, Grant received	No
	Publications out of research in the last three years out of masters projects.	No
	Industry Linkage	Yes
	MoUs with Industries(minimum 3(10))	
<b>18</b>	LoA and subsequent EoA till the current Academic Year.	
<b>19</b>	Accounted audited statement for the last three years	Yes
<b>20</b>	<b>Best Practices adopted, if any</b>	---
<b>21</b>	<b>NAAC Accreditation Status</b>	
	Accredited	<b>B+</b>
	Applied for Accreditation	--
	A. Applied but Visit not happened	--

	B. Visit happened but result awaited	--
	Not Applied	--
<b>22</b>	<b>NBA Accreditation Status</b>	
	Name/ List of Programmes/ Courses Accredited	
	Applied for Accreditation	Not Applied
	A. Applied but Visit not happened	
	B. Visit happened but result awaited	
	List of programmes/ courses Not Applied	